



## VINYL SPECIALTIES



# SPECIALTY PRODUCTS CATALOGUE

2023

# FREQUENTLY ASKED QUESTIONS

## ARTWORK

### **Do you send samples?**

We are more than happy to send samples. However, our sample supply is always changing, so we may not have the sample of a specific style and design on hand.

### **What format of artwork is acceptable?**

Acceptable formats include: Adobe Illustrator/PDF/ESP/JPEG\* (fonts converted to curves).

\*Subject to approval

### **Can I use my own original artwork?**

Yes you may send in your own artwork however please make sure it follows the guidelines, measurements and format.

### **Is the first imprint colour free?**

Yes, first colour imprint is free, however there is a set-up charge of \$35.00 for the first colour imprint.

### **Can I see proofs or mock-ups of my project?**

Yes, we offer digital proofs prior to production.

### **Can you have multi colours?**

You may add multiple colours at an additional cost. To set up a second and subsequent colour there is a set-up charge of \$35.00 added to all orders.

### **Can you colour match?**

Colour matching is possible for an additional charge of \$50.00 per colour. CGG will try to match the colour as close as possible.

### **What kind of printing can you do?**

We offer silk-screening and digital printing. You may give us a call or contact us through email and we can recommend the best techniques for achieving your desired look.

### **What other decorative choices do you have?**

Depending on the design and material we also offer embossing and inlay embossing (if you would like a sample you may request it here).

### **What kind of material can I choose?**

The most common material would be Swade vinyl or print vinyl (if you would like a sample you may request it here)

### **Do you have premium choices?**

Yes, we have our Castilian Vinyl, which is better for embossing and stamping (if you would like a sample you may request it here)

### **What colours are available to choose from?**

Virtual colour proofs are available. However, colours shown may not be an accurate depiction of CGG standard imprint colours. For more information, please refer to our Colour Sample Sheet.



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www.eggvinyl.com  
1-800-463-6477

## ORDER PROCESSING

### **How do I get started on a project?**

The best way to get started is to reach out to us through our contact us page or via telephone: 1.800.463.6477

### **What is information is needed to process the order?**

All orders are required to have complete order information, purchase order number, full billing, shipping address, CGG design, printing part numbers, pricing and colours.

Options and upgrades must also be outlined.

### **What is the average lead-time?**

CGG will provide an estimated production timeline (usually 4 to 6 weeks). However, all orders require a signed approval of any or all artwork and measurements before productions may begin.

What is the minimum order for all the products?

Most products start at a minimum of 500. There are some exceptions on projects please give use a call or email to discuss further

### **Are changes possible after order is packed?**

No, any changes to an order once packed, labeled and/or invoiced will incur a \$25.00 service fee, no exceptions.

### **Can I repeat my order?**

Yes, you may repeat your order. Please send a sample layout of the pervious product along with the invoice number with the date so we can duplicate it.

### **What happens if there is spelling or an error on the order?**

CGG Vinyl is not responsible for vagueness or spelling errors on orders. Please proofread all orders carefully before submitting. The distributors are responsible for providing correct pricing on all orders.

### **Can I keep the die that was made for my order?**

All dies remain the property of CGG Vinyl.

### **Could you correct or cancel an order?**

Charges will be made for dies, materials and labour incurred up to the date of cancellation or changes

### **How accurate is the quantity of the product order?**

The purchaser agrees to accept either overage or shortage not in excess of five percent to be charged pro-rate.

### **How do I get a status update on my order?**

You may call or email us and we will ensure you are updated on your project as it enters each stage of production.

### **Can you sign an NDA?**

Yes, we'll happily accommodate your privacy requirements.



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## PRICING

### **What type of payment do you accept?**

We accept MasterCard, VISA, E-transfer and Certified Cheques.

### **What is a Film Charge?**

In order for the artwork to be transferred to the product, there is a \$35.00 charge for the artwork (cover and spine per colour).

Adding a back cover will cost \$75.00 (cover, spine and back per colour).

### **What are the fees for original artwork, revision and/or alterations?**

There is an \$85.00 per hour charge to create original graphics or artwork; the same applies to any revisions and alternations.

### **When would the balance be due?**

If you are a new customer, a 50% deposit fee is required; the remaining amount is due at the time of shipping.

### **Is tax included in the price list?**

Prices do not include taxes or freight.

### **Are changes possible after an invoice is issued?**

Any changes made after an invoice (ie. Shipping address, method of shipping) are subject to \$75.00 handling fee.



## SHIPPING & HANDLING

### **Do you provide the shipping company?**

CGG vinyl has partnerships with a variety of freight companies and we are happy to make a recommendation or set up the shipment for you.

*\*Please indicate if a truck with a tailgate is required or loading dock is available.*

### **Can I use my own shipping company?**

Yes, other means of transportation are welcome at the expense of the customer.

*\*Please indicate if a truck with a tailgate is required or loading dock is available.*

### **Can you ship outside of Canada?**

Yes, we can arrange shipping or work with shipping arrangements made by the customer to ship outside of Canada.

### **Is there a rush order option?**

Rush orders are possible at an additional cost of \$100; this will require both approval and confirmation by the production manager.

### **How much do you charge for shipping?**

Shipping rates are determined by our freight provider and may change. CGG Vinyl has no influence on the cost of shipping but will ensure your product is packed efficiently for safe transit and minimal shipping cost.

### **Is shipping and handling included in the cost?**

Shipping and handling is an additional cost.

### **What happens if my goods are damaged?**

If CGG Vinyl chooses the shipping method, we must be notified within 10 business days of any damaged good. All returned goods will be inspected by CGG and credit will be issued. If the customer chooses the shipping method, then all shipping claims must be addressed directly with the Transport Company.

### **Is insurance on shipped goods a requirement?**

Insurance is recommended on all shipments. CGG vinyl will not be responsible for any damaged or lost shipments if insurance has not been requested.

### **Can shipments be delivered directly to the customer?**

Yes, we can ship directly to the customer at no additional cost; multiple shipments to customers will be charged an additional \$20 per location.

### **Can goods be shipped in the winter?**

In winter months, all vinyl products must be stored and brought to room temperature before handling. Heated transport is recommended during the winter, CGG is not responsible if non-heated transportation is chosen.



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## COMPANY FAQ

**Where are you located?**

Our office and our mailing address is at 205 Norseman Street. Toronto, Ontario Canada.

**How do I get in contact with someone?**

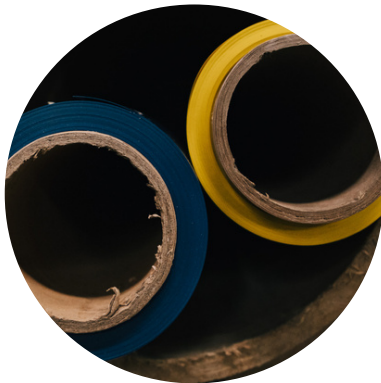
You may call us at 1.800.463.6477 or email us here.

**How long have you been in business?**

The company has been in business for 4 generations since 1873. You can learn more about the company in our about page.

**Are you hiring?**

CGG Vinyl is growing and we are always open to getting to know talents interested in joining our team. If you are passionate about packaging, have great attention to detail, and bring an ownership mindset to the team, please reach out to us.



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## BINDER STYLE OPTIONS

There are various ways to customize a binder. It can be personalized with a logo and design through screen printing, entrapment method, or full-colour process printing directly onto vinyl. Additionally, it can be decorated with foil stamping or de-bossing techniques, or by printing on sheets that can be inserted into clear view vinyl binders.



## CASEMAKING BINDER

A case-making binder is a type of binder that is constructed using a rigid cardboard or plastic case that provides additional protection and durability to the binder. This type of binder is designed to withstand heavy use and provide maximum protection to its contents. The case of the binder is typically covered with a durable fabric or vinyl material, which adds to its strength and makes it resistant to wear and tear. The case is then attached to the binder's spine, which is usually made of metal, allowing the binder to open and close like a traditional ring binder.

- *Excellent choice for individuals who need a durable and long-lasting binder that can withstand heavy use and provide maximum protection to its contents.*





## BOXES

Our casemaking vinyl boxes are versatile storage solutions that can be used for a wide range of purposes, from retail displays to storage and more. Crafted from high-quality materials and built to last, these boxes are designed to provide maximum protection for your valuable items.

Featuring a sleek and stylish design, our case-making vinyl boxes are available in a variety of colors and finishes, making them a perfect fit for any decor. They are highly customizable, with a range of options to choose from, including size and custom branding.

With their durable construction, stylish design, and endless customization options, our casemaking vinyl boxes are the ultimate multipurpose storage solution. So whether you need to store, display, or transport your valuables, our vinyl boxes are the perfect choice for any application.



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## MENUS

Introducing our exquisite collection of case-making menus, meticulously crafted from the finest high-quality materials. These menus embody elegance and durability, designed to elevate the dining experience in the most sophisticated establishments.

The exterior showcases a lustrous finish. The materials used are carefully selected to ensure longevity, resilience, and a luxurious tactile experience.

With their exceptional quality, our case-making menus are designed to withstand the demands of a bustling dining environment while maintaining their allure. They are crafted to endure daily use, making them a worthwhile investment that exudes sophistication and professionalism.



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## MINI BINDER

Mini binders are a compact and convenient option for individuals who need to organize and store smaller-sized documents and papers. They are available in different ring configurations and sizes to accommodate various needs.

- **Ring Configurations:** Mini binders can come with two rings or three rings, depending on the user's preference or the type of content they need to store
- **Ring sizes:** Ring sizes range from 1/2" to 3" rings, allowing users to choose the appropriate size
- **Compatible paper sizes:** Depending on the binder, it can fit 5.5" x 8.5", 6.5" x 8.5", 6" x 9" or 7.5" x 10.125" sizes of paper. *This feature makes mini binders ideal for individuals who need to store and organize smaller-sized documents and papers.*



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### THREE-PART BINDER (Also known as TRI-FOLD BINDER)

Designed to fold into three sections, creating a compact and easy-to-carry storage solution for documents, papers, and other materials. This type of binder typically has three panels that are connected by a flexible spine, allowing the binder to be folded into a compact size for storage and transportation. The interior of a tri-fold binder typically features multiple pockets and compartments for organizing and storing various items. Some may also have built-in sleeves for holding a tablet or other electronic devices.





## DISPLAY EASEL BINDER

A unique type of binder that doubles as an easel, allowing its contents to be easily displayed for presentations or viewing. This type of binder is designed to hold documents, posters, photographs, and other materials in a standing position, making it an ideal tool for meetings, conferences, and trade shows. It typically has a sturdy base and an adjustable easel top that can be angled to the desired position for optimal display. The binder's spine usually has rings to hold pages securely in place and can accommodate various sizes of pages or documents.

- An excellent tool for professionals who need to present their work or ideas in a clear and professional manner. It is also a useful item for displaying photos or artwork. The versatility of this binder makes it a must-have for anyone who needs to showcase their materials in a visually appealing way.





## MULTI-SCORE BINDER

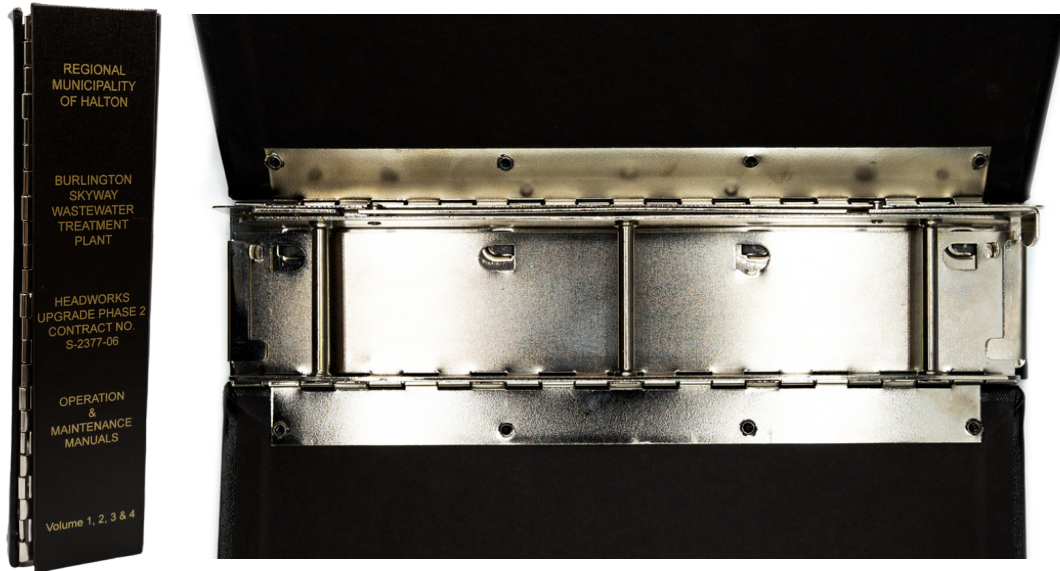
It features multiple score lines along the spine, allowing it to be adjusted to fit a variety of contents. This type of binder is highly versatile and can accommodate various sizes of papers, documents, and materials. It typically has a durable cover and ring mechanism, with the spine featuring multiple score lines that can be folded and creased to adjust the width of the binder. This design allows the binder to expand or contract to fit different numbers of pages or thicker materials.

- Excellent choice for individuals who need a highly versatile binder that can accommodate different sizes of pages and materials. Its adjustable spine and multiple rings make it easy to use and highly functional, making it a valuable organizational tool for students, professionals, and anyone who needs to keep their materials organized and accessible.



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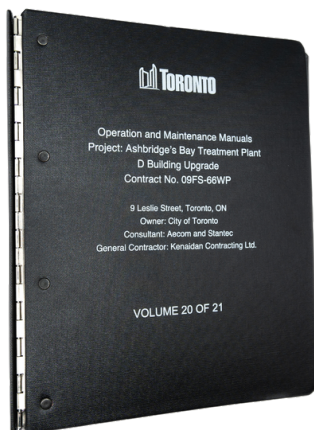




## EXPANDABLE BINDER

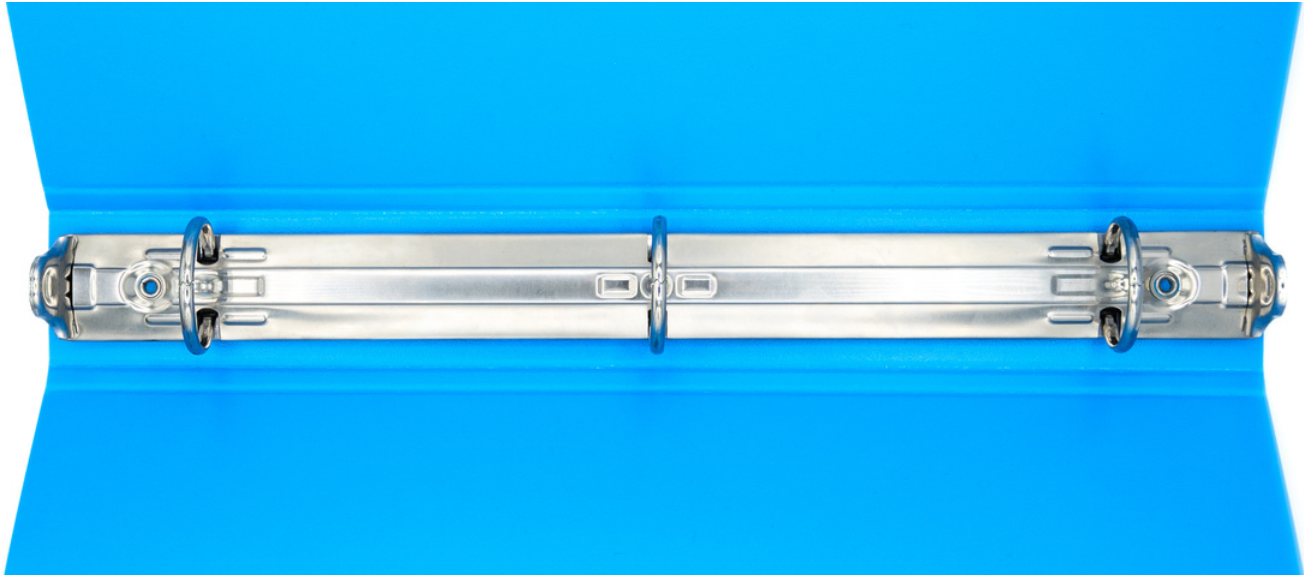
The durable Expandable Binder is ideal for organizing operating and maintenance manuals, archives, and catalogs. These binders are usually sold in sets and can hold a large amount of content across several volumes. Additionally, they are suitable for situations where multiple copies are needed in various locations. The rigid post binder can expand from 4" to 7" to accommodate additional material as required. Constructed with double-thick board and metal hinges, the binder provides added durability.

- Foil stamping can be used for labeling and identification.
- The Expandable Binder is available in Blue, Black, Green or Red.



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## BINDER SIZES

There are a variety of sizes to choose from the most popular being:

- ½"
- ¾"
- 1"
- 1 ½"
- 2"
- 2 ½"
- 3"
- 3 ½"
- 4"

## SHEET SIZES

**Size of the sheet of paper that your binder will hold**

- 8.5" x 11"
- 8.5" x 5.5"
- 9.5" x 6"
- Our standard size binders allow for an additional ½" index tab
- *If your sheet size isn't listed, we can still build a binder to hold your special size*

## RING SIZES



We can install almost any ring metal into vinyl binders including round rings, D-rings and Angle-D rings.

- Standard 3-Ring
- 2-Ring
- 4-Ring
- 6-Ring
- 7-Ring

*...and more*

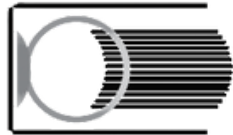






## BINDER RING CAPACITY (PAPER) MAX

### RING SIZE



#### ROUND RING

#### ANGLE D-RING

#### D-RING

5/8"

40

X

X

3/4"

70

X

X

1"

120

200

200

1 1/2"

220

300

300

2"

300

400

400

2 1/2"

X

500

500

3"

X

600

600

\*For Standard Paper



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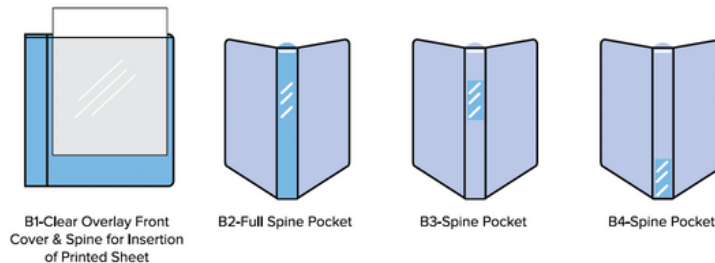
## POCKETS DIAGRAM

You have the flexibility to choose from a range of pocket options for your binder, which can be placed either inside or outside. Some of the popular pocket options include half pockets, holders for business cards, label holders, and many others. These pockets can help keep your documents organized and easily accessible, making them an essential feature of any high-quality binder.

**Internal Pockets (Opaque or Clear)** - not available for polyethylene (contact sales dept. for pricing)



**External Pockets (Clear) & Custom Features** - not available for polyethylene (contact sales dept. for pricing)



## PADDING

Foam padded board is a great material choice for creating panels that offer a cushioned and luxurious feel to your binder. This type of board can be cut and shaped to fit the exact dimensions of your binder panels, providing a customized and snug fit. The foam padding helps protect the contents of your binder and also gives it a professional and high-quality appearance. With a wide range of colours and textures available, foam padded board can be used to create a binder that perfectly complements your personal or professional style.

## COLOUR FINISHES

When it comes to designing your binder, you'll have plenty of options to choose from. We offer a range of standard colours and finishes, so you're sure to find the perfect match for your personal or professional style. And if you're looking for a leather-like texture, we recommend upgrading from our basic Swade material to our Castilian vinyl. This upgraded vinyl not only offers a plush feel but also has a leather-like appearance that exudes elegance and sophistication. It's perfect for adding foil stamping or de-bossing to showcase your logo or branding. Additionally, screen printing is also an option for customizing your binder with vibrant and colourful designs.

# TABS



***Index dividers are an essential organizational tool that can make a significant difference in how you manage your literature. These dividers help to compartmentalize your binder, creating neat sections and easy-to-find references.***

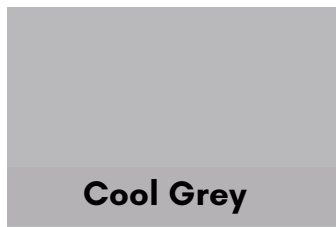
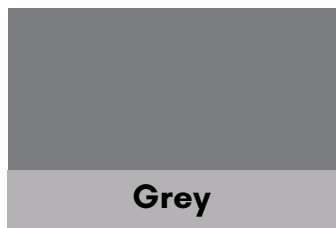
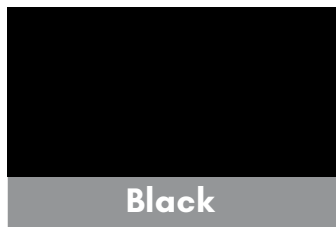
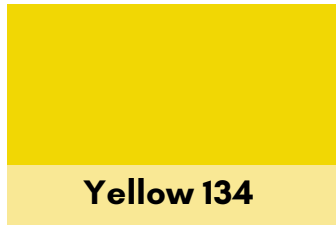


Index Tabs, Poly Index Tabs, and more



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# STANDARD INK COLORS



These colour swatches should be used as a guide, mail or phone CGG Vinyl for actual sample swatch of ink colours.  
***Pantone colour match available at additional cost.***



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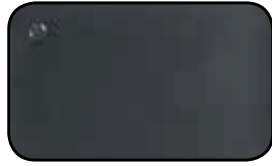
# VINYL COLOURS *(more colours available)*

## Swade Vinyl

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**White - 01**



**Black - 02**



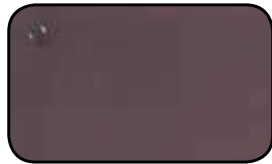
**Navy - 03**



**Forest Green - 04**



**Royal Blue - 07**



**Burgundy - 08**



**Grey - 09**



**Charcoal - 16**



**Fair Blue - 06**



**Red - 05**



**Dark Green - 10**

## Premium Swade Vinyl

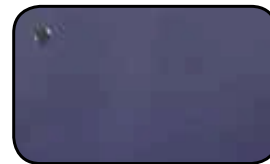
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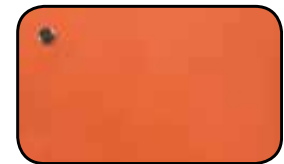
**Silver - 13**



**Yellow - 15**



**Purple - 30**



**Orange - 20**



**Kelly Green - 26**



**Deep Brown - 34**

## Castilian Vinyl - Look of Leather

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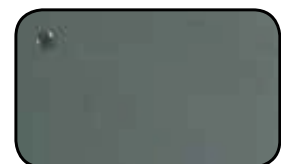
**Black - 02**



**Navy - 03**



**Burgundy - 08**



**Charcoal - 16**

# IMPRINT OPTIONS SUMMARY

## Silk Screening

The eye-catching fine art of silkscreening allows unlimited colour selection. Multi-coloured graphics can utilize halftones and be artistically designed to bleed off the edges.

## Hot Foil Stamping

Hot foil stamping is an economical and long lasting method of decorating vinyl products. An engraved metal die is heated on to pigmented foil. A popular choice for metallic gold and silver imprints.

## Debossing/ Embossing

Embossing or debossing is used for a subtle effect. Embossing is the process of compressing the background so that the image appears to be raised. Debossing is achieved by depressing the image into the vinyl. The most dramatic effect is achieved on expanded vinyls such as Castilian and Diablo.

## Full Colour Printing

Full colour printing is a digital method where all ink colours in your design are printed at the same time. This allows for full colour matching, and a wider range of colour blending abilities on custom stickers printed with this method.

## Inlaying

Inlaying is a unique printing method which allows your logo and/or design to be melted into the vinyl.



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## CGG Vinyl Specialties has got you covered

Our team of experts is dedicated to delivering high-quality, custom vinyl products that are tailored to your specific needs and preferences.

From custom binders to vinyl organizers, we take pride in offering a wide range of options that allow you to unleash your creativity and make a lasting impression.



With competitive pricing and exceptional customer service, we are committed to ensuring that your experience with us is nothing short of exceptional.

***Contact us today to learn more about our products and services, and let us help you bring your vinyl vision to life.***

Get in Touch with Us



**@cggvinyl**



**cggvinyl.com**



**info@cggvinyl.com**



**1-800-463-6477**

*From small to large, simple to complex, we can create it all with our custom vinyl manufacturing services!*

***Let us bring your vision to life.***